

CFDF Corporation

Minutes of Meeting

Tuesday, December 9, 2008 at 6:00 pm

I. Call to Order: Meeting was called to order at 6:00 pm. The Board consists of only four members at this time, due to the death of Casey Andrade.

II. Roll Call: All Board members were present. Also present were, Tony Ventetuolo, Tammy Novo, Wayne Salisbury and Chris Orton.

III. Secretary's Report: On a motion by Augie O'Connor seconded by Maurice Brousseau the Board voted 4-0 to accept the minutes of the November 20, 2008 Regular Board Meeting.

IV. Treasurer's Report: On a motion by Maurice Brousseau seconded by Augie O'Connor, the Board voted 4-0 to accept the October, 2008 financials as presented by CFO, Tammy Novo.

V. Executive Session: On a motion by Maurice Brousseau seconded by Augie O'Connor, the Board voted 4-0 to go into Executive Session at 6:20 pm to discuss security issues and litigation. The Board came out of Executive Session at 7:10 pm and on a motion by Maurice Brousseau seconded by Augie O'Connor the Board voted 4-0 to seal the minutes of the Executive Session. No votes were taken during

the Executive Session.

VI. Old Business:

a Bank of America Operations Account: The Bank of America Account activity sheet for the month was presented to the Board.

b. Election Certification Process: It was noted by Mr. Ventetuolo and Mr. Orton that the State Labor Relations Board has yet to certify the election that took place on November 12th. The Teamsters had filed a ULP regarding the election and all information requested by the Board was provided to them. The Board did meet and reviewed all of the information and still has not made a decision on the election certification. It was also noted that all of the staff at the Wyatt who voted provided a signed petition to the Labor Board asking them to certify the election.

c. Teamsters Decertification Effort: The effort by the group of medical folks at the Wyatt who have requested a decertification of Teamsters has been put off pending the election certification process by the State Labor Relations Board.

d. RWU/CFDFC Initiative: Mr. Ventetuolo has been in touch with Roger Williams University regarding going forward with a joint initiative. At the present time Roger Williams is proposing that we explore further developmental training being provided by them for our management and senior staff, undergraduate certification courses to be held at the Wyatt for line level staff and the possibility of research development. A scheduled meeting this week had to be rescheduled due to ongoing developments at the facility.

VII. New Business:

- a. FY2008 Independent Audit:** Mr. Ventetuolo provided the Board with a scope of the audit provided by Bachelor, Frechette, McCrory and Michael.
- b. Pequot Contract:** Mr. Orton discussed that he and Mr. Ventetuolo are in the process of revamping the existing Pequot contract to make it more parallel to existing IGA's. The work should be done within the next several weeks.
- d. Global Revenues:** Global revenues for September, 2008 were provided to the Board in the amount of \$38,500.00.
- e. 2008 Per Diem RI DOC:** A list of the individual facility per diems for the various correctional units at the RI Department of Corrections show that the current per diem that Wyatt charges is very competitive and is actually significantly lower on an apples to apples basis than the comparable facility, the Medium Moran Building, which is \$111.65 with some hidden costs since outside departments do provide services to the Department of Corrections that are not included in

their budget.

f. 2009 Meeting Dates: The 2009 meeting dates were provided to the Board and will be posted in accordance with established policy.

VIII. Other

a. Requisitions: On a motion by Maurice Brousseau seconded by Gene Raquier the Board voted 4-0 to pay for the requisitions as presented.

VIII. Adjournment: On a motion by Maurice Brousseau, seconded by Augie O'Connor the Board voted 4-0 to adjourn at 7:35 pm.